

**GOVERNMENT OF TAMILNADU
HIGHWAYS DEPARTMENT
TAMIL NADU ROAD SECTOR PROJECT II
ADDITIONAL FINANCING**

**REQUEST FOR EXPRESSION OF INTEREST
(CONSULTING SERVICES – FIRMS SELECTION)**

Assignment Title : Project Management Consultancy Services for Tamil Nadu Road Sector Project – II – Additional Financing.

Reference No : 2063/2020/TNRSP II/PMC/AE12 dated: 18.07.2020

1. The Government of India has applied for Additional financing from the World Bank (WB) towards the cost of the Tamil Nadu Road Sector Project- II, Additional Financing (the “Project”) and intends to apply part of the proceeds for Project Management Consultancy Services (“Services”) for the Project.
2. The selected Project Management Consultant (“Consultant”) shall support Tamil Nadu Road Project, Project Implementation Unit (“PIU”) with Project procurement, management, technical matters, implementation, monitoring (including environmental and social aspects), tasks related to Land Acquisition and Rehabilitation and Resettlement activities, and reporting.
3. The Superintending Engineer, Tamil Nadu Road Sector Project II, Chennai for and on behalf of the Governor of State of Tamil Nadu, now invites, eligible consulting firms (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.
4. The short listing criteria are:

General experience – Established consulting firm with the relevant experience in Highway engineering, project management, development of procurement documents, Engineering-Procurement-construction (EPC) contracts, construction monitoring, environmental and social monitoring, highway operations and maintenance.

- a) Project experience – Must have successfully delivered within the past 10 years similar Services on at least one highway project of minimum 50 kilometers - 4/6 Lane long, or two highway projects of each not less than 25 kilometers - 4/6 Lane long.
- b) Must have average annual turnover of Rs.2.8 Crores in the past 5 years.

The qualification and experience of key experts will not be required, nor will be evaluated at this stage.

5. The Expression of Interest submitted must include the following:

- An introductory letter on company letter head with complete contact details – name of contact person and corporate role, mailing address, telephone, e-mail;
- The organizational profile and overview of how the firm expects to deliver the Services;
- A list and overview of relevant projects implemented by the consultant pertaining to the Services and the short listing criteria outlined above and
- Annual audited financial reports for the past three years.

6. The attention of interested Consultants is drawn to paragraph 3.14 of the World Bank Procurement Regulations for IPF Borrowers: Procurement In Investment Project Financing Goods, Works, Non-Consulting and Consulting Services July 2016 (Revised November 2017 and August 2018), setting forth the World Bank's policy on conflict of

interest. In addition, please refer to the following specific information on conflict of interest related to this assignment.

7. Consultants may associate with other firms in the form of a joint venture or a consortium or a sub consultancy to enhance their qualifications.
8. Further information can be obtained at the address below during office hours *i.e.11.00 to 17.00 hours* and also can be downloaded from www.tnrsp.gov.in.
9. A Consultant will be selected in accordance with the World Bank Procurement Regulations for IPF Borrowers – Procurement in investment project financing Goods, Works, Non – Consulting and Consulting Services August 2018.
10. Expressions of interest along with the credentials of the Consultant must be delivered in a written form to the address below (in person, by post) by 10.09.2020 upto 15.00 hours.
11. The Tamil Nadu Road Sector Project II reserves the right to shortlist or not to shortlist any or all of the applicant (s) without assigning any reason whatsoever.

**Superintending Engineer (H),
Tamil Nadu Road Sector Project II,
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171, South Kesavaperumal Puram,
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BACKGROUND NOTE

TAMIL NADU ROAD SECTOR PROJECT II

ADDITIONAL FINANCING

Consultancy Services of “Project Management Consultant “(PMC) for Tamil Nadu Road Sector Project – II

The Government of Tamil Nadu is currently undertaking the second phase of works namely Tamil Nadu Road Sector Project II (TNRSP II) which is covering upgradation, maintenance and improvement of the identified core road network with the Aid from World Bank. For the Additional Financing from the World Bank, the project interventions include widening and strengthening of existing two-lane roads with paved shoulder and for some two-lane roads based on the traffic, it was decided to widen for 4 lane configurations with pavement strengthening with/without paved shoulders and all required drainage facility, road furniture and accessories. Under additional financing 7 roads for a length of 110 Km will be implemented in two phases. It is also proposed to improve road safety and Support institutional development of Tamil Nadu transport and Logistics sectors.

B. Objective(s) of the Assignment

The objective of this Consultancy is to efficiently manage the project through assistance to PIU of the employer and to the employer such that envisaged each and every activity of the project is completed in agreed timeline, within budgeted cost frame and in full compliance with the WB guidelines and applicable Employer’s acts, rules and regulations. The objective is also to ensure compliance to loan agreement covenants and to achieve agreed-upon project monitoring indicators in stipulated time frame.

The project shall include the balance activities to be completed under TNRSP-II one EPC contract (35.8 Km), three PPP contracts (146.46Km) and two OPRC maintenance contracts (579.540 Km) and technical assistance activities together with the project interventions of the proposed Additional Financing.

The Project Director on behalf of the Employer will take responsibility for managing the Consultant’s work and for ensuring delivery on the project. The Project Director will

assign a project team to engage regularly with the Consultant for efficiently completing the various delivery items. Frequent meetings with the Consultant at the employer's office are foreseen during the period of services. The project team will meet at least once a week and the Consultant will report progress to these meetings. During the entire period of services, the Consultant shall interact closely with the Employer to receive input and provide information.

C. Detailed Scope of Consultancy

This Consultant (PMC) will be entrusted with the scope of providing support to PIU in overall project management in the implementation of TNRSP II Projects. The PMC has to coordinate and report to the World Bank and to the PIU on all Land Acquisition and resettlement activities. Environmental issues, progress of the projects and other contractual issues under this project. It is proposed to appoint a separate management unit for the effective project implementation.

The PMC shall be responsible for effectively leading and taking initiative to manage, execute and implement the project. The PMC will be responsible in advising, assisting the PIU and the Employer for the effective management of the Project. The PMC would be responsible for effecting Project completion within the agreed timeline and cost frame. The quality of Project Management should be of the standard expected under the Project Agreement with the World Bank Overall the scope of the PMC services shall be as indicated herein but not limited thereto.

(1) Preparation stage of Project

PMC shall observe the utilization of the best engineering practices, Prudent Financial Management strategies, World Bank guidelines, Employers rules and regulations, IRC publications, Indian Bureau of Standards and any other developed countries standards shall be followed in the order of preference.

A. Assist PIU in undertaking procurement related activities / processes in accordance with the procurement plan, which provides the estimated costs and basis for the procurement methods for each procurement item under the Project as per World Bank guidelines.

- i) Assist PIU for all internal approvals.
 - ii) Prepare / Assist PIU in finalization, as the case may be, of all the papers/ documents required for procurement e.g. REOIs, EoIs, ToRs, RFPs (inclusive of Bidding Documents), addenda, Evaluation reports, Concessionaire / contract agreement, LOA, Agreement Signing.
 - iii) Take up / assist PIU in finalizing, as the case may be, procurement processes e.g. uploading various invitations, pre bid meetings, pre- bid responses and addenda, evaluation and evaluation reports, seeking clarifications from bidders, negotiations & minutes thereof, World Bank approvals (in case of pre review), clarification (in case of post review), LOA, Agreement signing.
- B. Assist PIU in finalizing technical specifications developed for procurement of goods and equipments.
 - C. Assist PIU in handling all procurement related complaints and its redress.
 - D. Ensure the maintenance of all records relating to procurement (both physical and soft media).
 - E. Ensure the adequacy of the maintenance of a detailed record of project complaints and their redress.
 - F. Periodically update the procurement plan in agreement with the World Bank to reflect the actual project implementation needs.
 - G. Prepare procurement implementation reports in accordance with the reporting requirement acceptable to World Bank.
 - H. Facilitate uploading procurement documents in STEP (world Bank's document management system)
 - I. Coordination with Bank team during procurement supervision and procurement post review missions.

(2) Monitoring / Execution of project

Monitoring entire project development and progress for efficient management and advising and assisting PIU in taking necessary actions for quality completion of the project would be PMC's responsibility.

a. Project overall

- i. Monitoring project development against agreed scheduling

- ii. Monitoring physical and financial progress
- iii. Monitoring project development goals / performance indicators against stipulated goals in project and performance indicators Framework.
- iv. Updating / revising project scheduling, developmental goals, physical and financial achievements.
- v. Assist PIU in forwarding physical and financial Planning.
- vi. Reporting monthly project status to PIU and Quarterly project status report to World Bank through PIU.
- vii. Assisting PIU in dealing with RTI compliance, Audit, Public relations (including media reports) and Compliant redress.
- viii. Assist PIU in scrutiny of invoices raised.
- ix. Establishment of Management Information System and its maintenance.

b. Civil works

- i. Assist PIU in monitoring leftover land acquisition, compensation payments, R&R activities, and tree cutting and utility shifting.
- ii. Assist PIU in monitoring / execution of all civil works including maintenance during contract period of civil works.
- iii. Assist PIU in planning of civil works
- iv. Advising and assisting PIU on finalizing all proposals required to be put up by Authority Engineer / NGO / Road Safety Expert to PIU under their agreements with PIU.
- v. Assist PIU to monitor and deal with any performance deviations by contractors / concessionaires.
- vi. Advise and assist PIU in minimizing disputes / claims.
- vii. Advise and assist PIU in defending Employer's stand.
- viii. Examining all reports submitted by Authority Engineer / NGO / Road Safety
- ix. Expert and advising PIU on required actions.
- x. Advise and assist PIU in monitoring all the activities related to road safety and Logistics components.
- xi. Assist and advise PIU on encumbrance removal / utility shifting during

construction period.

- xii. Assist PIU in monitoring the activities of Grievance Redress Committees, E-MAP, Gender Based Violence, Tribal Development Plan(TDP) and HIV/AIDS prevention plan implementation
- xiii. Assist PIU in Monitoring Key Performance Indicators and Disbursement linked indicators.

c. Consultancies

- i. Assist PIU in monitoring progress and performance of consultancies / Authority Engineer to ensure full oversight and compliance with works contract requirements.
- ii. Assist PIU in forward planning for consultants' output.
- iii. Advising PIU on finalizing all proposals put up by consultants / NGOs /Authority Engineer's.
- iv. Advise and assist PIU in avoidance of disputes/claims.
- v. Advise and assist PIU in defending Employer's stand in Arbitration and Courts of Law.
- vi. Examining all reports submitted by consultants and advising PIU on required actions.
- vii. Monitor the activities of consultants / NGOs and assist PIU to deal with performance deviation by consultants /NGOs.
- viii. Monitoring all the activities related to consultancies of road safety and Logistics components
- ix. Prepare reports for all activities / works whenever asked.

Other Activities related to the Project

- i. Efficient Documentation both on paper media and soft media
- ii. Assist PIU in handling Right to Information (RTI) applications and assessment of RTI compliance.
- iii. Assist PIU in handling audit observations including preparation of detailed of reply on Audit Para, factual note
- iv. Assist PIU in handling complaints / representations.

- v. Assist PIU in handling references from Quality control / Vigilance Commissioner/ MLA /MP / GoTN /World Bank.
- vi. Assist PIU in important Correspondence with the World Bank.
- vii. Presenting project status reports during World Bank missions and GoTN meetings as well as to prepare power point presentations and inputs to Aide Memoires on the same as per requirement.
- viii. To assist the client in monitoring and evaluation including updating the indicators of result framework of the project.
- ix. Assist PIU in arranging and conducting monthly progress review / coordination meetings and to prepare its minutes of meeting
- x. Preparing overall progress report of the project including status of Physical and financial progress of all the civil works and consultancy services, NGO services, claims from contractor, complaints / references through any mechanism and from anyone and of all other activities related to project for the bank and the client in consultation with client and CSC including monthly progress report and quarterly progress report.
- xi. Prepare quarterly status report of various references/ complaints received through various mechanisms like complaint handling, quality control, vigilance commission / MLA / MP / GoTN / World Bank etc.
- xii. Prepare PIU's performance report.
- xiii. To assist PIU in periodically updating the project website.

Deliverables:

- Monthly progress reports and Quarterly progress reports on
 - Physical and Financial progress of each work and consultancy services.
 - status of each work and consultancy (Work done against work supposed to be done along with details of actions required to meet with work plan if any with respect to work plan)
 - Project man power details covering details of man power, details of local labour engagement.
 - EMP details covering Environmental management measures, Environmental

quality monitoring, applicable permits, safety management check list.

- Details of variation orders, COS notices issued and details of sub-contract if any engaged.
- Number of trees planted in lieu of trees already cut and details of plantation.
- Details of the progress of Land Acquisition, Resettlement and rehabilitation Award, grievance resolution and CPR details.
- Accident data report
- Details as required by World Bank.
- Monthly and Quarterly Report on the Monthly and Quarterly Reports from the SCs, IEs.
- Status report on posts sanctioned, regularly filled up, filled up by outsourcing, Vacant and Action Taken Report.
- Monthly Reports on Notes, Reports, presentation and minutes of meeting for EPC, Road safety and logistics related works.
- Monthly Reports on Minutes of meetings on monthly progress review of each work and consultancy services.
- Monthly Reports on performance reports of completed works of upgradation and rehabilitation.
- Monthly Reports on Notes/reports required for any approval from TN/GOI/WB.
- Monthly Reports reviewing progress in meeting project progress indicators and Performance Based Conditions (PBCs).
- Monthly Reports on Midterm review report
- Monthly Reports on Reports asked by the PIU then and there.
- Weekly/Monthly/Quarterly/Half Yearly Reports/MIS Reports on any matter as required by the Project Director.
- Audit and Financial Reports pertaining to the project shall be submitted to Project Director.